



Mark Avery &lt;madplanboard@gmail.com&gt;

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**Re: Madbury CUP question**

1 message

**Mark Avery** <madplanboard@gmail.com>

Mon, Nov 18, 2019 at 9:15 PM

To: Jamie OBrien &lt;jobrien@normandeu.com&gt;

Cc: Madbury Admin Asst &lt;adminmadbury@comcast.net&gt;, Elizabeth Durfee &lt;efd.planning@gmail.com&gt;, Sarah Barnum &lt;sbarnum@normandeu.com&gt;

Jamie and Sarah,

Thanks for the quick response. We've got you on the agenda (attached) for this Wednesday, 20 November. It looks like Eric Fiegenbaum, (a.k.a. Town Administrator, Cons Com Chair, and Water Board Secretary) will also be able to attend for representation from those organizations.

An informal hearing is definitely a good approach since there has been some conversation as to whether a permit is required for maintenance. I've personally seen pole maintenance in wet areas (I live near the substation and associated high voltage lines) without knowledge of a permit application. We greatly appreciate you contacting us so we all can get this right.

Thanks,

Mark

On Mon, Nov 18, 2019 at 7:46 PM Jamie OBrien &lt;jobrien@normandeu.com&gt; wrote:

Hi Mark,

A colleague of mine, Sarah Barnum (cc'd), is able to attend the Planning Board meeting on Wednesday, November 20, to discuss the project. Is there anything other than the draft plan that would be helpful to review at the meeting? We will also be submitting a Utility Maintenance Notification to the NHDES Wetlands Bureau.

Thank you for your input,

Jamie

*Ms. Jamie O'Brien***NORMANDEAU ASSOCIATES, INC.**

603-637-1180 (direct) 603-714-8229 (cell)

**From:** Mark Avery <madplanboard@gmail.com>**Sent:** Monday, November 18, 2019 11:02 AM**To:** Jamie OBrien <jobrien@normandeu.com>

**Cc:** Madbury Admin Asst <[adminmadbury@comcast.net](mailto:adminmadbury@comcast.net)>; Elizabeth Durfee <[efd.planning@gmail.com](mailto:efd.planning@gmail.com)>  
**Subject:** Re: Madbury CUP question

Hi Jamie,

Thanks for the response. Tomorrow is no problem for a decision on the 20th. Right now our agenda is quite light so we can definitely get you in. The draft plan you provided should be plenty for an informal discussion.

I'm also forwarding your e-mails to our professional planning consultant, Liz Durfee, so she can comment if needed.

Thanks,

Mark

cc:

Town Administrator

Planning Consultant

On Mon, Nov 18, 2019 at 9:28 AM Jamie OBrien <[jobrien@normandean.com](mailto:jobrien@normandean.com)> wrote:

Mark,

Thank you for your email. This project is in support of utility maintenance at the Madbury Substation. Specifically, maintenance is required on manual switch J5280 on pole 5280/1, about 120 feet east of Madbury Station's fence. The pole is in wetland and will require matting for access by a Line truck. The wetland has been delineated by a NH Certified wetland scientist. Access also overlaps with the 25 foot wet areas conservation district buffer and a 50 foot poorly drained soils buffer. A draft project plan is attached for your reference. The maintenance crew is hoping to complete the work by the end of the year if permitting is in place by then. Please let me know if you need additional details.

I need to check staff availability for the informal Planning Board meeting, but November 20<sup>th</sup> would likely be preferred by the Project team. I can let you know definitively by tomorrow if that isn't too late.

Thank you again,

Jamie

PS- I don't see Eric's email in the CC, could you please provide his contact information?

*Ms. Jamie O'Brien*

**NORMANDEAU ASSOCIATES, INC.**

603-637-1180 (direct) 603-714-8229 (cell)

**From:** Mark Avery <[madplanboard@gmail.com](mailto:madplanboard@gmail.com)>  
**Sent:** Saturday, November 16, 2019 12:51 PM  
**To:** Jamie OBrien <[jobrien@normandeau.com](mailto:jobrien@normandeau.com)>  
**Subject:** Re: Madbury CUP question

Hi Jamie,

Thanks for reaching out.

Regarding the Conservation Commission, I'm cc'ing it's Chair, Eric Fiegenbaum who is also our Town Administrator. He'd be the best one to answer your questions on the Cons Com schedule. In a related vein, our ordinances (Article IX, Section 8.B) also require comment by the Water Resources Board. Eric is the Secretary of that board and should be able to get you the needed information n its schedule.

Regarding the Planning Board schedule, we usually need applications to be submitted at least 21 days before a public hearing meeting. Since we are all volunteers or part-timers we need sufficient time for review and to make required notifications. To help out I've attached our Conditional Use Permit (CUP) Application, CUP Processing Checklist, and Abutter List form. (Note: Please disregard the [webmaster@madburynh.org](mailto:webmaster@madburynh.org) address on the forms and use this gmail address instead.) Also, just in case, here's a link to our Planning Board website for reference to our ordinances and regulations: [http://www.madburynh.org/show\\_pb.php](http://www.madburynh.org/show_pb.php).

With that said, we strongly encourage applicants to meet with the board for an informal, non-binding review before the actual public hearing. A formal application is not required for such a review and we can get you on the agenda for either 20 November or 6 December if you like.

Additionally, if you could please forward specifics on your project that would be greatly appreciated. More information would help us provide you with better answers on timing, on applicable ordinances and regulations, and on documents that may be needed.

I hope this helps,

Mark

Mark Avery

Chair, Madbury Planning Board

cc:

Town Administrator

On Thu, Nov 14, 2019 at 9:35 AM Jamie OBrien <[jobrien@normandeau.com](mailto:jobrien@normandeau.com)> wrote:

Dear Mr. Avery,

I am working on a Conditional Use Permit application for a project that will require a wetland crossing. How far in advance should I submit the application to discuss at the December 5<sup>th</sup> Conservation Commission meeting and subsequent December 18<sup>th</sup> Planning Board meeting?

Thank you for your input,

Jamie

*Ms. Jamie L. O'Brien*

*Biologist/Data Analyst*

**Normandeau Associates, Inc.**

25 Nashua Road, Bedford, NH 03110

603-637-1180 (direct) 603-714-8229 (cell)

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